



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montañó

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **SEPTEMBER 10, 2008**

#### **CALL TO ORDER**

Chair Montañó called the meeting to order at 10:14 a.m.

#### **OPENING CEREMONIES**

Chair Montañó led the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### Present

Chair Eleanor R. Montañó  
Frank Bacio  
Barbara Bigby  
Rita Hall  
John A. Hammargren  
Carl E. Moore

##### Excused Absence

Vito Cannella

##### Staff

Janice Davis, Commission Services Staff

#### **APPROVAL OF SEPTEMBER 3, 2008, MEETING MINUTES**

**On motion of Commissioner Hammargren, seconded by Commissioner Canella, and unanimously carried, the minutes of September 3, 2008, were approved with the following change:**

On page 2, under "Facility/Group Home Inspection Reports from August 27, 2008, to September 2, 2008, "Cunningham's Group Home" change "*employee without a valid driving license is transporting youths*" to "*Auditor Controller asked for a letter stating employee without a valid driver's license will not be transporting youths*".

### **CHAIR'S REPORT**

Chair Montaña reported on two (2) news articles:

- "County Tackles Lousy Oversight", Daily Breeze, September 10, 2008, regarding a string of audits that found major problems in the County of Los Angeles, Department of Health Services, which resulted in officials ordering the creation of a watchdog post for the Department of Health Services.
- "County Weighs Hospital Monitor", Los Angeles Times, September 10, 2008, regarding a string of audits that found major problems in the County of Los Angeles, Department of Health Services, which resulted in Supervisors to consider the hiring of a permanent watchdog group to keep tabs on the troubled Public Health Care System.

### **TREASURER'S REPORT**

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund is \$1,267.83.

### **STAFF REPORT**

Ms. Janice Davis, Commission Services, gave the following report:

- The Nexus XIII Training Conference will be held on October 30, 2008 at the Sheraton Universal Hotel in Universal City, CA. The registration fee is \$130 per Commissioner. Reservations will be made for six (6) Commissioners to attend the training.
- A thank you letter was sent to Supervisor Knabe, for his generosity in sponsoring the Annual Sybil Brand Commission Scholarship Awards Reception held on August 12, 2008.

### **CORRESPONDENCE/AUDIT REPORT**

- The San Gabriel Children's Center News Letter was received.
- A post card was received from Courtney Nash the recipient of the Sybil Brand Commission Scholarship Award, thanking the Commission for the scholarship.
- An invitation was received to the "6<sup>th</sup> Annual Tierra del Sol's Fall Festival Fundraiser" to be held on Saturday, October 18, 2008 from 10:00 a.m. to 3:00 p.m. at 9919 Sunland Blvd., Sunland.
- A thank you letter was received from Honorable Sheriff Leroy Baca regarding the assistance Deputy Patrick J. Copp gave the Commission during an inspection at the Carson Station on January 24, 2008.

**FACILITY/GROUP HOME INSPECTION REPORTS FROM SEPTEMBER 3, 2008 TO SEPTEMBER 9, 2008**

**Children's Homes of Southern California (Shoup) – 9, #5 – Commissioner Montaña**

The facility was visited on September 4, 2008, and found to be in good condition.

**Heritage Group Home #5 – 28, #2 – Commissioner Hammargren**

The facility was visited on September 4, 2008, and no one was home.

**Children Are Our Future (West Hills) – 8, #1 – Commissioner Montaña**

The facility was visited on September 4, 2008, and no one was home.

**Children's Homes of Southern California (Victory) – 10, #1 – Commissioner Montaña**

The facility was visited on September 4, 2008, and found to be in satisfactory condition.

**Dangerfield Group Home #11 – 12, #5 – Commissioners Hall and Moore (Verbal)**

The facility was visited on September 4, 2008, and found to be in satisfactory condition.

**Rosemary Children's Services (500 House) – 51, #5 – Commissioner Bigby**

The facility was visited on September 5, 2008, and no one was home.

**Children's Homes of Southern California (Valerio) – 10, #2 – Commissioner Montaña**

The facility was visited on September 8, 2008, and found to be in satisfactory condition.

**Children's Homes of Southern California (Runneymede) – 9, #4 – Commissioner Montaña**

The facility was visited on September 8, 2008, and no one was home.

**Optimist Boys Home (Van Nuys) – 44, #4 – Commissioner Montaña**

The facility was visited on September 8, 2008, and no one was home.

**Aviva Center, Hamburger Group Home – 3, #4 – Commissioner Montaña**

The facility was visited on September 8, 2008, and found to be in satisfactory condition.

**Area of Concern:** Several children do not have library cards.

**Project Six / Help Group – 50, #3 – Commissioner Montaña**

The facility was visited on September 8, 2008, and found to be in satisfactory condition.

**Optimist Boys Home (Valley) – 45, #3 – Commissioner Montaña**

The facility was visited on September 9, 2008, and no one was home.

**Dubnoff Center (Valley) – 16, #3 – Commissioner Montaña**

The facility was visited on September 9, 2008, found to be in poor condition.

**Areas of Concern:** Home needs organization; individual rights, chores, emergency telephone numbers, emergency plan and the evacuation plan are not posted; bedrooms are disorganized and very drab; clothes all over the floor.

**Penny Lane #3 – 47, #5 – Commissioner Montaña**

The facility was visited on September 9, 2008, and found to be in satisfactory condition.

**Rosemary Children's Services (500 House) – 51, #5 – Commissioner Bigby**

The facility was visited on September 9, 2008, found to be in satisfactory condition.

**Area of Concern:** First aid kit needs to be restocked.

**Human Services Network (Granada Hills) – 30, #3 – Commissioner Montaña**

The facility was visited on September 9, 2008, found to be in satisfactory condition.

**Area of Concern:** Several children do not have library cards.

**Children's Homes of Southern California (Baird) – 9, #3 – Commissioner Montaña**

The facility was visited on September 9, 2008, found to be in satisfactory condition.

**Michelle Travis Incorporation (Hobart) – 38, #4 – Commissioners Bacio, Hall and Moore**

The facility was visited on September 9, 2008, found to be in satisfactory condition.

**Areas of Concern:** Posted menu, activities schedule and client roster needs to be updated; first aid kit needs to be restocked.

**NEW BUSINESS/ANNOUNCEMENTS**

There was none.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There was none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

There being no further business, Chair Montaña adjourned the meeting at 11:08 a.m. in memory of Mrs. Mania Khachian (Garen Khachian's aunt), and John Sanford Todd, father of the Lakewood Plan.

Respectfully submitted,

*Janice Davis*  
Commission Services Division